

JOB DESCRIPTION

Job Title: Senior Research Associate
Organization: Asian American Recovery Services, Inc.
Dept: Research and Evaluation Unit of Community Behavioral Health Services
Location: San Francisco
Reports to: CBHS Director of Research and Evaluation
Classification: Regular, Full-time, Exempt
Salary Range: \$65,000 - \$80,000 p.a. on 100% full-time basis

Description: AARS serves as the fiscal intermediary for the Community Behavioral Health Services of the Department of Public Health. This position is funded until March 2009 and may be extended pending funding.

The Senior Research Associate conducts a variety of research and evaluation studies in the Child, Youth and Family Section of the Department of Public Health, Community Behavioral Health Services (CBHS). The studies will focus on the effectiveness of mental health and/or substance abuse treatment services provided to children, youth, and families in county behavioral health programs. Data sources may include institutional databases from DPH and other county agencies (e.g., child welfare, juvenile probation, school district) and data submitted by behavioral health clinicians.

Primary Duties and Responsibilities (other duties may be assigned):

- Work with CBHS program staff to identify issues for study, extract or compile data sets
- Conduct statistical analyses
- Prepare written reports and presentations.

Required Qualifications:

- Master's degree or higher in psychology, sociology, social work, or related field
- Two years of experience in an evaluation or research capacity in a human service field
- Ability to interact in a professional and culturally sensitive manner with program staff
- Excellent interpersonal and written communication skills
- Organized, efficient project manager
- Trained in the use of Microsoft Windows Office software, including Word, Excel, and Access, and a statistical software package, preferably SPSS.

Desired Qualifications:

- Knowledge of mental health and/or substance abuse research/evaluation
- Experience working with health services databases

Application Procedure: This position will remain open until filled.

Please send resume and letter of interest to: Stephanie Romney, Ph.D.,
Community Behavioral Health Services
755 S. Van Ness Avenue
San Francisco, CA 94110
Fax: 415-695-6961
Email: Stephanie.Romney@sfdph.org

Due to large volume of resumes received, we are unable to acknowledge receipt of all applications. Candidates who meet specific qualifications will be contacted during the course of this search.

AARS, Inc. is an equal opportunity employer. We encourage applicants from diverse backgrounds, including women, those from different racial and religious backgrounds and diverse sexual orientations. Reasonable accommodation will be made for persons with disabilities.